

## INDEPENDENT REVIEW OF MAINE'S EARLY CHILDHOOD SPECIAL EDUCATION PROGRAMS

### Project Status Report: March 31, 2020

#### Project Status

Overall Status this Period:	At Risk (See Risk Table below)
Overall Status last Period:	<b>Green</b>
Schedule Status Notes:	<ul style="list-style-type: none"> <li>Project schedule and timeline amended to reflect contract amendment changes</li> </ul>
Change Request Status Notes:	<ul style="list-style-type: none"> <li>Contract amendment approved to adjust schedule, delivery, and scope</li> </ul>
Budget Status Notes (if project not fixed price):	<ul style="list-style-type: none"> <li>Deliverable based/ Fixed Price. Project scope and budget amended to address identified risks</li> </ul>

#### RAIDAC Under Review

#	Name	Status	Due Date	Responsible
<b>Issues</b>				
1	Contract amendment completed	Completed		
<b>Risks</b>				

#### Key Accomplishments

#	Accomplishment	Responsible
1.	Scheduled and Conducted the following Stakeholder Interviews: <ul style="list-style-type: none"> <li>CDS (Part B and C) Interviews conducted with program directors</li> <li>Parent Survey drafted to collect additional parent perspectives. PCG working with Project Advisory Board to disseminate the survey</li> </ul>	PCG
2.	Collaborated with Project Leadership to communicate recommended steps for completing project cost study	PCG
3.	Ongoing review of Data/ Reports	PCG
4.	Updated project tracking tools (Stakeholder Registry, Data Request Matrix)	PCG
5.	Finalized contract amendment to add Cost Study to evaluation process	PCG

## Project Schedule

#	Task Name	Start Date	Finish Date	Responsible
<b>Task/s Finished Last Week</b>				
1	Contract Amendment			
<b>Overdue Tasks</b>				
<b>Tasks Starting Next Week / Continuations</b>				
1	Cost Study Messaging to CDS	4/1/2020	4/6/2020	PCG
2	Draft market analysis approach, cost report, instructions, and methodology	4/1/2020	4/7/2020	PCG
<b>Major Ongoing Tasks</b>				
1	Review of data and research	1/21/2020	Ongoing	PCG
<b>Tasks Two Week Horizon</b>				
1	Client reviews Draft of Cost Study materials	4/9/2020	4/15/2020	
2	Begin prep for (virtual) focus groups	4/16/2020	4/24/2020	

## Deliverables Status

#	Deliverable	Status
1.	Phase I report due date changed from 4/1/2020 to 10/1/2020	
2.		
3.		