

RIGHT TO KNOW ADVISORY COMMITTEE

ONGOING ISSUES SUBCOMMITTEE MEETING

DRAFT AGENDA

August 27, 2009

1:00 p.m.

Room 438, State House

Welcome and introductions

Discussion of charge:

1. Use of technology in public proceedings
 - Richard Thompson, Chief Information Officer
Office of Information Technology
 - Summary of other jurisdictions' policies, laws, opinions and decisions
 - Draft legislation
2. Social Security numbers
 - Request for information about State practices
 - Federal Privacy Act amendments of 1990 - effect on State actions/policies
 - Existing statutes
3. Taking and keeping minutes/records of public proceedings
 - Comments from Maine Municipal Association
 - Summary of minutes requirements in other states
4. Classification of records of advisory panels conducting reviews of internal activities of public agencies or officials ("Abbott issue")
 - Review first new draft
5. Additional matters
6. Agenda and schedule for next meeting:

Adjourn

RIGHT TO KNOW ADVISORY COMMITTEE

ONGOING ISSUES SUBCOMMITTEE MEETING

DRAFT AGENDA

July 28, 2009

1:00 p.m.

Room 438, State House

Welcome and introductions

Discussion of charge:

1. Social Security numbers
 - Issues
 - Memo from Heidi Pushard, RTK AC Extern
 - Past legislation
 - State policies
2. Use of technology in public proceedings
 - Issues
 - Freedom of Access laws
 - Other statutory provisions
 - Approaches by other jurisdictions
3. Taking and keeping minutes/records of public proceedings
 - Issues
 - Freedom of Access laws
 - Other statutory provisions
 - Approaches by other jurisdictions
4. Classification of records of advisory panels conducting reviews of internal activities of public agencies or officials (“Abbott issue”)
 - Issues
 - Freedom of Access laws
 - Other statutory provisions
 - Approaches by other jurisdictions
5. Additional matters
6. Agenda and schedule for next meeting:

Adjourn

RIGHT TO KNOW ADVISORY COMMITTEE

LEGISLATIVE SUBCOMMITTEE MEETING

DRAFT AGENDA

July 29, 2009

12:30 p.m.

Room 438, State House

Welcome and introductions

1. LD 757, An Act to Improve the Transparency of Certain Hospitals
 - Summary of information
 - Comments from sponsor and stakeholders
 - Discussion of options

2. LD 1353, An Act Regarding Salary Information for Public Employees
 - Summary of information
 - Comments from sponsor and stakeholders
 - Discussion of options

3. Agenda and schedule for next meeting:
 - Public notice requirements for rulemaking (issue raised in LD 1271- PL 2009, chapter 256)
 - Transparency issues associated with American Recovery and Reinvestment Act disclosures (issue raised by Mal Leary)

4. Additional matters

Adjourn

RIGHT TO KNOW ADVISORY COMMITTEE

PUBLIC RECORDS EXCEPTION SUBCOMMITTEE MEETING

DRAFT AGENDA

September 9, 2009

12:30 p.m.

Room 438, State House

Welcome and introductions

1. Review of Public Records Exceptions in Title 10 to Title 21-A (*tabled exceptions from 2008*)
2. Discussion of Process for Review of Criminal History Record Information Act (Title 16, chapter 3, subchapter 8)
3. Discussion of Process for Review of Additional Issues Referred to Subcommittee:
 - Appropriate standard statutory language for protected information provided in applications for government funding, technical assistance, etc.
 - Confidentiality of state credentialing records for teachers (Re: Public Law 2009, chapter 331)
4. Additional matters
5. Agenda and Schedule for Next Meeting

Adjourn

RIGHT TO KNOW ADVISORY COMMITTEE

LEGISLATIVE SUBCOMMITTEE MEETING

DRAFT AGENDA

September 16, 2009

12:30 p.m.

Room 438, State House

Welcome and introductions

1. LD 1353, An Act Regarding Salary Information for Public Employees
 - Background information on Address Confidentiality Program (representative from Secretary of State)
 - Discuss draft proposal/amendment
 - Develop recommendation for Advisory Committee

2. LD 757, An Act to Improve the Transparency of Certain Hospitals
 - Discussion
 - Develop recommendation for Advisory Committee

3. Public notice requirements for rulemaking (issue raised in LD 1271- PL 2009, chapter 256)
 - Background information
 - Discussion

4. Transparency of information related to State Government contracts and spending
 - Suggested model—website for American Recovery and Reinvestment Act stimulus funds in the State (issue raised by Mal Leary)
 - Background information
 - Discussion

5. Additional matters

Adjourn

RIGHT TO KNOW ADVISORY COMMITTEE

ONGOING ISSUES SUBCOMMITTEE MEETING

DRAFT AGENDA

September 23, 2009

11:30 a.m.

Room 438, State House

Welcome and introductions

1. Use of technology in public proceedings
 - Review draft
 - Discussion
2. Social Security numbers
 - Review draft legislation
 - Discussion
3. Taking and keeping minutes/records of public proceedings
 - Review draft legislation
 - Discussion
4. Classification of records of advisory panels conducting reviews of internal activities of public agencies or officials
 - Review draft legislation
 - Discussion
5. Additional matters
6. Agenda and schedule for next meeting:

Adjourn

RIGHT TO KNOW ADVISORY COMMITTEE

LEGISLATIVE SUBCOMMITTEE MEETING

DRAFT AGENDA

October 13, 2009

10:30 a.m.

Room 438, State House

Welcome and introductions

1. Review of “serialized e-mail” issue
 - Rep. Dostie’s draft
 - Other states’ approaches?
 - Discussion

2. Requests for bulk electronic data
 - Identify issues
 - Other states’ approaches?
 - Discussion

3. Additional matters

Adjourn

RIGHT TO KNOW ADVISORY COMMITTEE

PUBLIC RECORDS EXCEPTION SUBCOMMITTEE MEETING

DRAFT AGENDA

October 13, 2009

12:30 p.m.

Room 438, State House

Welcome and introductions

1. Review drafts with affected agencies, etc.
 - 10 §945-J (Maine International Trade Center)
 - 12 §550-B (Bureau of Geology and Natural Areas - well drilling)
 - 12 §549-B (Bureau of Geology and Natural Areas - mining)
 - 12 §6445 (Lobster Promotion Council)
 - 12 §8869 (Bureau of Forestry)

~~Discussion: Juror information confidentiality~~

~~• 14 §1254 A~~

~~• 14 §1254 B~~

Rescheduled for October 21, 2009, 11:30 a.m.

2. Review of Criminal History Record Information Act (Title 16, chapter 3, subchapter 8)
 - Preliminary draft
3. Appropriate standard statutory language for protected information provided in applications for government funding, technical assistance, etc.
4. Appropriate standard statutory language for review panels, such as Homicide Review panel
5. Additional matters
6. Agenda and Schedule for Next Meeting

Adjourn

RIGHT TO KNOW ADVISORY COMMITTEE

PUBLIC RECORDS EXCEPTION SUBCOMMITTEE MEETING

DRAFT AGENDA

October 21, 2009

11:30 a.m.

Room 438, State House

Welcome and introductions

1. Discussion: Juror information confidentiality
 - 14 §1254-A
 - 14 §1254-BSupreme Judicial Court Associate Justice Andrew Mead
2. Appropriate standard statutory language for protected information provided in applications for government funding, technical assistance, etc.
3. Appropriate standard statutory language for review panels, such as Homicide Review panel
4. Additional matters?
5. Future meeting?

Adjourn

RIGHT TO KNOW ADVISORY COMMITTEE

LEGISLATIVE SUBCOMMITTEE MEETING

DRAFT AGENDA

November 17, 2009

10:30 a.m.

Room 438, State House

Welcome and introductions

1. Review of “serialized e-mail” issue

- Proposed Draft: decision-making limited to public proceedings
- Draft guidance on use of email
- Discussion

2. Requests for bulk electronic data

- Update from Dick Thompson, Office of Information Technology
- Discussion with Sigmund Schutz on legal and practical issues related to requests for bulk electronic data (Mr. Schutz is lead counsel for MacImage)
- Review current laws: InforME and Notice of Risk to Personal Data Act (security breach)
- Discussion

3. Additional matters

Adjourn

RIGHT TO KNOW ADVISORY COMMITTEE

LEGISLATIVE SUBCOMMITTEE MEETING

DRAFT AGENDA

December 1, 2009

10:30 a.m.

Room 438, State House

Welcome and introductions

1. Review of communications outside of public proceedings issue

- Draft guidance/FAQ on use of email and other communications
- Discussion

2. Requests for bulk electronic data

- Briefing from county government representatives on issues related to Registries of Deeds databases
- Discussion

3. Additional matters

Adjourn